

(For your Records)



RTHS

ROBERT TOWNSON HIGH SCHOOL

EXPLANATION OF ABSENCE

My son/daughter _____ of roll class _____ was absent on the following date/s: ____/____/____ to ____/____/____
(if more than one day)

Students Name

Dates:

From: _____

To: _____

Reason/s

The explanation for this leave is SICK LEAVE (please circle):

Comments explaining this absence:

Signed: _____

Relationship to student: _____

Phone: _____

Dated: _____

Returned: ____/____/____

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